

## **PUBLIC RENTAL OF ITB FACILITIES**

NO	LOCATION	CAPACITY	ACCOMODATION	Rental	Remark/Option
1	Multi Purpose Hall				
		800 pax	Lobby Performance Stage Male & Female Toilets & Changing Room	\$600.00 per day	The security deposit of <b>\$300.00</b> must be paid in advance with submitted form. The remaining payment of the rent <b>MUST BE SUBMITTED</b> at least two weeks before the referred function and date.
			Audio/Visual Facilities Auto Projector Screen	\$100.00 per day	
2	Badminton Court in Multipurpose Hall				
			4 Badminton Courts altogether Male & Female Toilet Changing Room	\$15.00 per hour per court	Application form together with full payment must be submitted at least two weeks in advance.
3	Concourse				
		100 pax	Stage Projector & Projection Display Audio Facilities Fully Airconditioned PA Room (Public Address Control Centre)	\$250.00 per day	Suitable For Function & Course. Application form together with full payment must be submitted at least two weeks in advance.
4	Lecture Theatre 1 (Phase 3)				
		117 seat	Projector & Projection Display Fully Airconditioned Zoned wall/Ceiling Speaker System Ready Installed Professional Audio system WhiteBoard	\$150.00 per day	Suitable for presentation, workshop, opening ceremony, etc. Application form together with full payment must be submitted at least two weeks in advance.
5	Lecture Theatre 2 (Phase 3)				
		132 seat	Projector & Projection Display Fully Airconditioned Zoned wall/Ceiling Speaker System Ready Installed Professional Audio system WhiteBoard	\$200.00 per day	Suitable for presentation, workshop, opening ceremony, etc. Application form together with full payment must be submitted at least two weeks in advance.
6	Lecture Theatre 3 (Phase 3)				
		117 seat	Projector & Projection Display Fully Airconditioned Zoned Wall/Ceiling Speaker System Ready Installed Professional Audio system WhiteBoard	\$150.00 per day	Suitable for presentation, workshop, opening ceremony, etc. Application form together with full payment must be submitted at least two weeks in advance.
7	Teratak Putih (Outdoor)				
			Power Socket Outlet Lighting Wall mounted Fans Canopy	\$150.00 per day	Suitable for gathering/orientation. Application form together with full payment must be submitted at least two weeks in advance.
8	Silver Jubilee Basketball/ Netball Court (Outdoor)				
			Mastic Hard Court Surface	\$15.00 per hour per court	Application form together with full payment must be submitted at least two weeks in advance.
9	Futsal (Outdoor)				
			2 courts available Synthetic Grass Team Bench & Resting area Free usage of Water Dispenser 8 Nos of High Powered Floodlight at each court	\$15.00 per hour per court (8.00am -6.00pm) \$20.00 per hour per court (6.00pm -10.00pm)	Application form together with full payment must be submitted at least two weeks in advance. <b>Note: For Fridays, Sundays and Public Holidays only</b>
10	Conference Room (GA.22)				
		20-30 pax	Audio Visual Facilities Meeting Tables and Chairs	\$150.00 per day	Application form together with full payment must be submitted at least two weeks in advance. Upon
11	Tutorial Room (Small)				
		24 Pax	12 Nos Tables Projector & Projection Display Fully Airconditioned Whiteboard	\$40.00 per day	Application form together with full payment must be submitted at least two weeks in advance.

12	Tutorial Room (Medium)				
		40 Pax	20 Nos Tables Projector & Projection Display Fully Airconditioned Whiteboard	\$80.00 per day	Application form together with full payment must be submitted at least two weeks in advance.
13	Tutorial Room (Big)				
		120 Pax	60 Nos Tables Projector & Projection Display Fully Airconditioned PA System 2 Nos Whiteboard	\$100.00 per day	Application form together with full payment must be submitted at least two weeks in advance.
14	Training Room (Phase 3)				
			Projector & Screen Fully Airconditioned	\$100.00 per day	Application form together with full payment must be submitted at least two weeks in advance.

#### Rules and Regulation for the use of ITB Sports & Facilities Building

- Students are required to carry their student IDs when using ITB Sports Facilities and for other applicants, they must have the approval letter.
- The applicant shall ensure that the facility is used only for the purpose stated in the application.
- All sports activities have to be stopped upon call for prayers.
- Smoking is strictly prohibited at all times at ITB Sports & Building Facilities.
- Sport Equipments must be returned back to their place after use.
- The applicant shall ensure that the facility is cleaned up after use.
- The applicant shall be responsible for any damage of the facility and/or loss of of equipment.
- All participants must wear suitable and appropriate attire/sportswear.
- All upcoming activities will be ceased and all field bookings are automatically cancelled if the field is in a bad or soggy condition.
- Note that the ITB Sports Facilities has all the rights to cancel any bookings or close any part of the facilities for official functions. The applicant shall be notified of the cancellation/closure.
- The University shall not be liable for any mishap, injury, death, damage or loss of personal property of the applicant and participants during the time of usage or as a result of the use of facility.
- ITB Sports Facilities reserves the right to amend the above rules without giving prior notice.

**\*\*NOTE:**

**Rental for Sport Facilities are open for the Public during Fridays, Sundays and public holidays only**

**Staff and Students are allowed to use the Sport Facilities during week days and public holidays too**

TIME	USER
Monday and Tuesday from 4.30pm to 10.00pm	STUDENTS
Saturday 2.00pm to 4.30pm	
Wednesday and Thursday from 4.30pm to 10.00pm	STAFF
Saturday 4.30pm to 10.00pm	