

## UNIVERSITI TEKNOLOGI BRUNEI

**TARIKH TUTUP/CLOSING DATE:  
29 NOVEMBER 2022**

**BIL. SEBUTHARGA/QUOTATION NO.:  
UTB/QTN/2020-2021/EST/15**

**TARIKH / DATE: 16 NOVEMBER 2022**

**NOTA\***

**SILA HANTAR SEBUT HARGA TERUS KEPADA:  
PETI SEBUTHARGA/TAWARAN  
BAHAGIAN KEWANGAN, PEJABAT BENDAHARI  
1F.34 TINGKAT 1 BLOK F  
UNIVERSITI TEKNOLOGI BRUNEI  
LEBUHRAYA TUNGKU  
GADONG BE1410  
NEGARA BRUNEI DARUSSALAM**

### **QUOTATION TITLE:**

**DESIGN AND BUILD RENOVATION WORKS ON ROOMS 2F.41 & 2F.42 FOR  
LECTURE THEATRE, UNIVERSITI TEKNOLOGI BRUNEI, NEGARA BRUNEI  
DARUSSALAM.**

### **1.0 INTRODUCTION**

The proposed location is at the Second Floor, Block F of Universiti Teknologi Brunei, UTB building i.e. a large classroom allocated at 2F.41 & 2F.42.

The size of the room is approximately 12m by 14m.

### **2.0 DESIGN CONCEPT**

The design requirement /concept are as follow:

- Lecture Theatre/auditorium style with 3 tiers (raised floor) structured flooring.
- Reflect a modern and hi-tech interior design theme.
- Vibrant and practical learning environment.
- Equipped with digital media and creative multimedia programme.
- Elegant, modern and sustainable.
- HSE compliance.



### **3.0 PROPOSAL DELIVERABLES**

The proposal deliverables must include, but not limited to:

- a) Detailed description of the proposed design and renovation work such as Bill of Quantities, Specification, etc.
- b) A3 size sketches or drawings of the design. Perspective sketches/drawings or 3D Drawings are very much appreciated. Any supporting documentations may be included such as picture of similar design, etc.
- c) Details of the materials proposed to be used, with supporting documentations like colour pictures or catalogues.
- d) List of proposed loose furniture for the proposed design (e.g. chairs and tables).

### **4.0 SCOPE OF WORK**

#### **4.1 INTERIOR DESIGN**

The scope of design work is to carry-out innovative interior design to transform the existing rooms into a vibrant and modern looking auditorium style lecture room. This room will be of raised floor structure with 3 tiers/levels of seating arrangement.

This room will be designed for an audience and performer relationship, providing spectators with excellent visibility of the main stage or platform and the room shall accommodate at least 90 persons.

The design of a lecture theatre has a significant influence on the learning experience, so it should be optimized for creating an environment which stimulates concentration and interaction and improves learning outcomes.



## **4.2 SCOPE OF WORK**

The scope of work shall include the following:

Carry-out the interior design and facelift renovation work based on the design requirement which include, but not limited to:

- a) Raised floor structure
  - Customized 3 tiers (levels) of timber structure floor for seating area, with steps and ramps c/w 12mm thick timber board plywood finish.
  - Customized platform for speaker, using plywood on wooden framing.
  - To supply and install self-adhesive safety tape for the steps.
  
- b) Doors
  - Adjust the existing doors' openings to open out c/w all necessary accessories.
  - Change new formica cover for both internal and external door finish. Design and color choice is upon S.O. approval.
  - Fixing of tinted film on the glass door peeping panels to avoid penetrating if light.
  
- c) Windows
  - To supply and install frosted film to all windows.
  - Black out curtain/blinds shall be provided.
  
- d) Ceiling finishes
  - To remove and demolish existing ceiling, and to replace it with new gypsum board ceiling with aluminum metal framing and troubleshooting on the existing wirings.
  
- e) Wall finishes
  - New interior repainting works.
  - Timber or fabric wall panels shall be applied in most of the areas for aesthetic and better acoustic purpose.



## UNIVERSITI TEKNOLOGI BRUNEI

- f) Floor finishes
- Heavy duty anti-static carpet tiles or wall to wall carpet that has modern look finish.
  - The platform stage should have contrasting carpet.
  - Provision of timber skirtings should be applied.
- g) Electrical and Networking
- To fix and provide adequate lighting provisions for general purpose. Various uses such as movie showing/projection shall be furnished with suitable lighting provisions. Scene design control should be considered.
  - Fix auto emergency wall lighting complete with casing cover.
  - Provision of LED safety lightings on the aisle
  - Checking and replacing all existing wall switch points and sockets with new set.
  - To fix new 15amp electrical wall sockets for air conditioning.
  - To fix sufficient auto ceiling type sensor smoke alarm detectors.
  - Relocation of Two (2) Nos existing LAN Network point inclusive Two (2) New Power Point Socket and termination at the rear of new Stage.
  - Installation of Four (4) New LAN Network Points inclusive Four (4) Nos Power Point Socket for Front Speaker Platform.
  - Lay New LAN cable CAT6 from Lecture Room to the nearest Switch Room.
- (N.B. The electrician is advised to consult the S.O on the layout running of conduit wiring below the tiered floorings before constructed).**



**UNIVERSITI TEKNOLOGI BRUNEI**

h) Projector and Projector display screens

- To remove existing projector and its screen.
- To supply and install three (3) new high quality and concealed with easy to replace overhead projector with at least 2500 ANSI Lumens, and also to include three (3) respective automatic display screens not less than 2.5m wide diagonally and any concealing work and new points may be needed.

**(N.B. The projection direction should face towards the windows).**

i) Airconditioning Works

- To remove existing one (1) A/C unit alongside the window, including any concealing works needed.
- To supply and install additional two (2) sets of 3HP split unit type A/C including all piping works and fixing accessories c/w warranty of minimum 36 months as per specification or other technically approved equivalent.

j) Audio System

- TACH teaching active speaker and wall speaker, together with input control or other technically approved equivalent.
- "TOA. UHF microphone systems" dual channel UHF wireless tuner c/w one (1) no UHF wireless handheld microphone or other technically approved equivalent.
- Wireless transmitter or other technically approved equivalent.
- Unidirectional lavalier microphone or other technically approved equivalent.
- Pre-amplifier mixer or other technically approved equivalent.



## UNIVERSITI TEKNOLOGI BRUNEI

### k) Others/Miscellaneous

- To supply and fix new external wall Perspex signage or other technically approved equivalent. Design is to S.O. approval.
- To supply and install CO2 Fire Extinguisher (approved by Bomba Authority) with a 12-month warranty and free next service as per specification or other technically approved equivalent.
- Customized stainless-steel handrails near all doors at the side and centre (generally in 38mm diameter with 10mm diameter stainless steel round tube) c/w necessary fixing brackets to floor and wall. (dimension: L960mm x H830mm).

## 5.0 COST

The total cost of design and build of this room shall be a LUMP SUM which include, but not limited to interior design, labour, materials, tools and equipment.

The Lump Sum shall also include:

- The mobilisation and demobilisation cost.
- Cost of preliminaries work i.e. insurance, cleaning site area, provide temporary access for public and other work.
- Cost to comply with client's requirement and the conditions & specifications of contract.
- Cost for complying with the safety requirement and regulations. Workers must wear their Personal Protective Equipment (PPE).



**UNIVERSITI TEKNOLOGI BRUNEI**

**NOTE:**

1. The Contractor shall be considered to have **visited the site** and shall have taken into account all relevant aspects of the work, as no claims for extras pertaining to lack of knowledge of site conditions shall be entertained. The Government reserves the right to accept Quotations only from those Contractors who have visited the site.
2. Copies of Registration of Business Certificate (16 & 17) must be enclosed with the submitted quotation.
3. For companies registered under Companies Act, Chapter 39 (Sdn Bhd or Berhad), **a valid Copy of Certificate of Tax Compliance 'COTC'** certified by Revenue Division, Ministry of Finance and Economy must be enclosed with the submitted quotation.
4. For any inquiries, please contact: +6732461020-9 extension 1116 or email **awa.mahmud@utb.edu.bn**.
5. To make an appointment for a site visit please contact +6732461020-9 extension 1117/1118.

**IMPORTANT:**

1. Method of payment: **online bank transfer to UTB-GOV PAYMENT**
  - Online payments are further encouraged to fully utilize online payment services.
  - **Proof of payment** must be submitted to [payment.info@utb.edu.bn](mailto:payment.info@utb.edu.bn) , cc [salinawati.damit@utb.edu.bn](mailto:salinawati.damit@utb.edu.bn) and [hidayah.rosli@utb.edu.bn](mailto:hidayah.rosli@utb.edu.bn)
  - Receipt will be issued after payment transaction has been verified by UTB Finance Section.
2. Vendor(s) are allowed to submit quotation document(s) **earlier / before closing date of quotation/tender advertisement**. Please **attach proof of payment**/screenshot of payment.

*\*Dear suppliers/contractors,  
Kindly take note UTB official receipt(s) will only be issued after UTB Finance Office receives confirmation from BIBD that money has been credited to 'UTB-GOV payment', NOT according to the date of payment made online by vendor(s).  
Sorry for the inconvenience caused.*

Company Name:  Quotation Validity [minimum six (6) months]:	Contact Name:  Designation:  Contact Tel:  Email address:
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## TERMS AND CONDITIONS OF TENDERING ( FOR QUOTATION WORKS )

1. Before tendering, the tenderer shall visit the site where the Works are to be carried out and shall also carefully examine the relevant Terms and Conditions of Contract, Drawings, Specification and all other accompanying schedules, etc.

If there is any ambiguity in or discrepancy between any of the documents, he / she should refer the matter to the Contract Administrator (C.A.), Building Services Department, Public Works Department. The C.A.'s decision shall be final and binding upon the Contract.

On tendering, the tenderer shall be deemed to have examined the documents referred to above and shall be bound by the terms and conditions therein.

2. Every tenderer must submit together all documents listed below and this requirement shall be strictly adhered to prior to any consideration :-
  - (a) Valid Tenderer's Registration Certificate from the Ministry Of Development.
  - (b) Business Enactment Act Section 16 & 17.
  - (c) The Tender Form **MUST be signed by the Owner, or the Director of Shareholder(s) of the Company** stating their post and stamped with the Company's Official seal as detailed in the Business Enactment Act Section 16 & 17 / or the tenderer's Registration Certificate from the Ministry of Development.
  - (d) The address indicated must be detailed as in the Business Enactment Act Section 16 & 17 / and/or Tenderer's Registration Certificate from the Ministry Of Development. Any changes to the above must be officially referred to the Registrar of Companies and Business Names and a copy must be submitted to this department.

Tender documents must be duly completed, signed and dated. Any tender which is incomplete or unsigned will render the tender to be rejected.

3.
  - (a) Tenders and documents in connection therewith as specified above , must be delivered to the place at or before the time specified.
  - (b) In the case of the tender not being delivered by hand, the tenderer must arrange for his / her tender and other documents to be posted in time to reach the stipulated place by not later than the time stated.
  - (c) In no case will the Government be responsible for any expense or loss incurred by a tenderer in the preparation of this tender.

Tenders shall remain valid for **9 MONTHS** from the final date for submission of the tenders and no tenderer may withdraw his/her tender within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension of the tender validity period shall have the written consent of the tenderers.

4. The Government does not bind itself to accept the lowest and/or any tender and no reason will be given for rejecting any tender thereof.
5. Every correspondence to be given to a tenderer may be posted to the tenderer's address in the tender and such posting shall be deemed good and legally binding in service of such correspondence.
6. The tender shall be made on the basis of the rates in the tender documents being firm and not subject to any adjustment with variations in quantities.
7. The tender fee shall be **BS10.00** \*.
8. No unauthorised alteration or use of 'blanco' in the tender documents is allowed, or the tender may be rejected. Any errors are to be struck off and initialled.
9. Non-compliance with the above terms and conditions in any respect may render the tender liable to be rejected.
10. The tender must be done in the official printed tender forms which is available from the **FINANCE SECTION, UNIVERSITI TEKNOLOGI BRUNEI, NBD.**

The completed tender documents are to be lodged on or before 2.00 PM on 29 November 2022 in a sealed enveloped addressed to :-

### QUOTATION (QTN BOX)

**FINANCE SECTION,  
UNIVERSITI TEKNOLOGI BRUNEI,  
NEGARA BRUNEI DARUSSALAM.**

The top part of the sealed envelope must be written stating the following :-

Quotation No. : UTB/QTN/2022-2023/EST/15 Quotation Closing Date : 29 November 2022

Title : DESIGN AND BUILD RENOVATION WORKS ON ROOMS 2F.41 & 2F.42 FOR LECTURE THEATRE,  
UNIVERSITI TEKNOLOGI BRUNEI, NEGARA BRUNEI DARUSSALAM.

\* Delete As Necessary





**UNIVERSITI TEKNOLOGI BRUNEI  
ESTATE MANAGEMENT UNIT  
NEGARA BRUNEI DARUSSALAM**

<input type="checkbox"/>	1. _____
	2. _____
	3. _____
<b>FOR OFFICIAL USE ONLY.</b>	

**Quotation For** : DESIGN AND BUILD RENOVATION WORKS ON ROOMS 2F.41 & 2F.42 FOR LECTURE THEATRE, UNIVERSITI  
TEKNOLOGI BRUNEI, NEGARA BRUNEI DARUSSALAM.

**Quotation No** : UTB/QTN/2022-2023/EST/15      **Closed On** : 29/11/2022      **Receipt No.** : \_\_\_\_\_

**PART A - AGREEMENT**

1.0 On behalf of \_\_\_\_\_  
I, the undersigned, agree to carry out the above Works/Service/Supply\* for a sum of B\$ \_\_\_\_\_  
(Brunei Dollars \_\_\_\_\_ )  
within a period of \_\_\_\_\_ Days / Weeks / Months\* in accordance with the terms and conditions below.

2.0 Name & Signature : \_\_\_\_\_  
As Owner /Director\* ( \_\_\_\_\_ )

2.1 IC No. : \_\_\_\_\_

2.2 Name & Signature : \_\_\_\_\_  
of Witness ( \_\_\_\_\_ )

2.3 IC No. : \_\_\_\_\_

2.4 Address : \_\_\_\_\_

2.5 Telephone No. : \_\_\_\_\_ Fax No. : \_\_\_\_\_ E-mail : \_\_\_\_\_

2.6 Date : \_\_\_\_\_

Company Stamp

**FOR OFFICIAL USE ONLY.**

3.0 On behalf of the Brunei Government, I accept your offer to carry out all/ items\* \_\_\_\_\_  
of the above for a sum of B\$ \_\_\_\_\_ (Brunei Dollars \_\_\_\_\_ )  
within a period of \_\_\_\_\_ Days / Weeks / Months\* in accordance with the terms and conditions below.

4.0 \_\_\_\_\_  
( \_\_\_\_\_ )

4.1 \_\_\_\_\_  
For Director General of Public Works

4.2 Name & Signature : \_\_\_\_\_  
of Witness ( \_\_\_\_\_ )

4.3 Address : \_\_\_\_\_

4.4 Telephone No. : \_\_\_\_\_ Fax No. : \_\_\_\_\_ E-mail : \_\_\_\_\_

4.5 Date of Contract : \_\_\_\_\_

5.0 The Contract Administrator is : \_\_\_\_\_

6.0 The Starting Date is on : \_\_\_\_\_

\* Delete as necessary



## **PART B - TERMS OF QUOTATION**

### **1.0 BASIS OF QUOTATION, OVERALL OBLIGATIONS AND ADMINISTRATION**

#### **1.1 Overall Obligations of the Government:**

- 1.1.1 To provide access at proper times for the Contractor to do his work.
- 1.1.2 To provide all information and facilities stated in this contract to enable the Contractor to do his work.
- 1.1.3 To pay the Contractor as provided in this Contract.
- 1.1.4 To assign a Contract Administrator to administer this Contract.
- 1.1.5 May take out or renew insurances referred to in Clause 1.2.4 below if the Contractor fails to do so.

#### **1.2 Overall Obligations of the Contractor:**

- 1.2.1 To finish the Works to the quality standards provided in this Contract within the timeframes and completion period provided in this Contract.
- 1.2.2 To cooperate with all other Contractors working on the project and not to disrupt them or cause damage to them.
- 1.2.3 To provide a collateral warranty containing a similar obligation as under this Contract directly to a third party if requested by the Contract Administrator.
- 1.2.4 To provide and maintain valid Contractor's all risks insurance policy at all times.

#### **1.3 Instructions & Certifications**

- 1.3.1 The Contract Administrator can issue instructions and certifications including job orders to the Contractor on anything relating to the Works.
- 1.3.2 All instructions, certifications and job orders must be in writing, dated and clearly identified as Contract Administrator's instructions, certifications or job orders.
- 1.3.3 The Contractor must comply with all instructions, certifications and job orders issued by the Contract Administrator.
- 1.3.4 The Contract Administrator may arrange others to complete the Works if the Contractor fails to comply with Clause 1.3.3, and the Contractor shall pay for all extra costs incurred.

### **2.0 QUALITY, HEALTH AND SAFETY**

#### **2.1 Quality**

- 2.1.1 The Contractor must do his work based on the documents referred to in this Contract and other instructions and information given to him by the Contract Administrator.
- 2.1.2 If any of the Works is not done according to this Contract or if there is any other breach of this Contract by the Contractor, the Contract Administrator must inform the Contractor of the shortfall(s). The Contractor must rectify the shortfall(s).
- 2.1.3 If the Contractor does not rectify the shortfall(s), The Contract Administrator may arrange others to rectify the shortfall(s). The Contract Administrator can also certify either:
  - (a) The cost of rectifying such shortfall(s); or
  - (b) The reduced value of the completed Works due to such shortfall(s)as provided in the payment certification clause.
- 2.1.4 The Contract Administrator can continue to do this throughout the project and during the Defects Liability Period (as stated in the Appendix) after the Contract Administrator confirms the Works is complete as provided in the completion clause.

#### **2.2 Variations To Work**

- 2.2.1 The Contract Administrator can issue instructions to vary the Works to be done.
- 2.2.2 If the Contract Administrator instructs the Contractor to vary any of the Works and there is a financial impact, the Contract Administrator must certify the value of the variation work as provided in the payment certificate clause.
- 2.2.3 The Contract Administrator must value the variation work using the Summary of Works rates. If there are no Summary of Works rates then using schedule of rates or if neither are available using fair market rates.
- 2.2.4 This shall be done in a written certificate clearly identified as Variation Order Certificate.

#### **2.3 Health and Safety**

- 2.3.1 The Contractor must keep the site clean and safe at all times.
- 2.3.2 The Contractor must comply with all laws and regulations relating to Health and Safety Act, if any.



### 3.0 TIME OBLIGATIONS

#### 3.1 Starting, Progress and Finishing

- 3.1.1 If not stated in this Contract, the Contract Administrator will inform the Contractor when to start work in writing.
- 3.1.2 The Contractor must progress with the Works in a regular and diligent manner.
- 3.1.3 The Contract Administrator can instruct the Contractor to stop and restart at any time.
- 3.1.4 The Contractor must finish all the Works within the deadlines stated in this Contract or as instructed by the Contract Administrator.

#### 3.2 Adjusting Time for Completion

- 3.2.1 If the Government or Contract Administrator or anyone within either of their responsibility or control (which includes other contractors on site), or anything beyond the Contractor's control, disrupts the Contractor from finishing within the completion period, the Contract Administrator must assess the impact of this disruption on the Contractor's work to be done.
- 3.2.2 If any Completion Date is affected the Contract Administrator must adjust the Completion Date.
- 3.2.3 This must be done in a written certificate clearly identified as Extension of Time Certificate.

#### 3.3 Completion

- 3.3.1 When the Contractor practically completes all the Works, he may inform the Contract Administrator stating he has completed.
- 3.3.2 The Contract Administrator must decide when the Works was actually practically completed by the Contractor.
- 3.3.3 This decision must be in a written certificate clearly identified as Certificate of Practical Completion.
- 3.3.4 The Contract Administrator must decide when all obligations of the Contractor are fully discharged.
- 3.3.5 This decision must be in a written certificate clearly identified as a final completion certificate.
- 3.3.6 This must be done after the end of Defects Liability Period (as stated in the Appendix) or when the Contractor has rectified all the shortfall(s) including Works that is not according to this Contract and any other breach of Contract by the Contractor identified by the Contract Administrator, whichever is later.

#### 3.4 Delayed Completion

- 3.4.1 If the Contractor does not finish within any deadline he shall pay Liquidated and Ascertained Damages due to the delay to the Government as provided in the payment certification clause.
- 3.4.2 Liquidated and Ascertained Damages is calculated for delay between when the Contractor should have completed the Works and when he actually completes the Works.

### 4.0 PAYMENT CERTIFICATION

#### 4.1 Claims and Payment Certificate

- 4.1.1 The Contractor must submit a claim for the Works done before payment certificate can be issued.

#### 4.2 Contents of Payment Certificate:

- 4.2.1 The payment certificate must include the following:
- 4.2.2 Add the following:
  - (a) Cumulative value of the Works done. This is valued based on Summary of Works rates or schedule of rates, if any. If none, then valued based on fair market rates.
  - (b) Value of variation work properly instructed by the Contract Administrator and properly done by the Contractor.
- 4.2.3 Deduct the following:
  - (a) Liquidated and Ascertained Damages for delayed completion. Liquidated and Ascertained Damages is calculated for delay between when the Contractor should have completed the Works and when he actually practically completes the Works.
  - (b) The value of any shortfall(s) due to work done according to this Contract or due to any other breach of this Contract by the Contractor which the Contract Administrator has informed the Contractor. If the Contractor does not rectify the shortfall(s) the Contract Administrator can certify either:
    - (i) The cost of rectifying such shortfall(s) by others; or
    - (ii) The reduced value of the completed Works due to such shortfall(s) as stated in the Appendix.
  - (c) A percentage of the sum of total additions above will be retained (as the Retention Sum) and released after the end of Defects Liability Period or when the Contractor rectified all the shortfall(s) including work that is not done according to this contract and any other breach of contract by the Contractor identified by the Contract Administrator.



4.2.4 The Net Amount Payable is the amount the Government must pay to the Contractor. This is calculated by:

- (i) Adding the total under additions above;
- (ii) Deducting the total of all deductions above; and
- (iii) Deducting the cumulative amount certified previously.

4.2.5 The Contract Administrator may deduct any monies owed by the Contractor to the Government under this or any contract from the Contractor's payments.

## 5.0 TERMINATION OF CONTRACT

5.1 If the Contractor:

- (a) Suspends the Works before completion without any reasonable cause;
- (b) Fails to proceed with the Works within the time stated in the Contract Administrator's instructions;
- (c) Fails to comply with the Contract Administrator's instructions;

for fourteen (14) days after a notice sent to the Contractor, the Contract Administrator can determine this contract by a written notice.

5.2 If the Contractor:

- (a) Becomes bankrupt; or
- (b) Goes into liquidation; or
- (c) Is guilty of any offence under the Prevention of Corruption Act (Chapter 131) or an offence under sections 161 to 165 or 213 to 215 of the penal code (Chapter 22).

this Contract is terminated by a written notice.

5.3 In either (5.1) or (5.2) above, the Contract Administrator may complete the Works by other ways and the Contractor shall pay for all extra costs incurred.

## PART C - APPENDIX

1.0	<b>Completion Date:</b> (If not stated, to be instructed by the Contract Administrator. If more than one completion period, identify the scope of Works for each completion period)	<u>3</u> Months
2.0	<b>Liquidated and Ascertained Damages (LAD):</b> (If none stated, then the Contract Administrator may certify a reasonable sum as compensation for delay)	B\$ <u>20.00</u> Per Day
3.0	<b>Shortfalls / Defects Liability Period:</b> (If none stated, <b>SIX (6) MONTHS</b> from the date of completion)	<u>06</u> Months
4.0	<b>Retention Sum</b>	<u>N/A</u> % of the Contract Sum



SURAT PENGESAHAN

PENENDER / PEMBORONG / KONTRAKTOR / PENGUSAHA / PEMBEKAL MEMILIKI PREMIS  
PERNIAGAAN / PREMIS PERNIAGAAN

Nama syarikat: \_\_\_\_\_

Alamat premis perniagaan: \_\_\_\_\_

\_\_\_\_\_ Poskod: \_\_\_\_\_

No. telefon pejabat / premis pejabat: \_\_\_\_\_

No. faks pejabat / premis perniagaan: \_\_\_\_\_

No. telefon bimbit: \_\_\_\_\_

BIL.	NAMA PEMILIK SYARIKAT	BILANGAN KAD PINTAR	WARNA	BANGSA
1				
2				
3				
4				
5				

Nama Pengurus: \_\_\_\_\_

Bangsa: \_\_\_\_\_ Bil. kad pintar: \_\_\_\_\_ Warna: \_\_\_\_\_

No. telefon: \_\_\_\_\_

Sukacita memaklumkan bahawa segala keterangan di atas adalah **benar**.

[ \_\_\_\_\_ ]

Tarikh: \_\_\_\_\_

COP RASMI  
SYARIKAT

**PENGESAHAN UNTUK DIISIKAN OLEH PEMBEKAL / PEMBORONG**

NAMA SYARIKAT : \_\_\_\_\_

ALAMAT SYARIKAT : \_\_\_\_\_

**BORANG SENARAI PROJEK-PROJEK / PEMBELIAN / PEROLEHAN / PEMBEKALAN / PEMELIHARAAN / PEMBAIKAN / PERKHIDMATAN-PERKHIDMATAN YANG SEDANG DILAKSANAKAN DAN YANG TELAH DILAKSANAKAN.**

BIL.	TAJUK PROJEK	
	SEDANG DILAKSANAKAN	TELAH DILAKSANAKAN

TANDATANGAN : \_\_\_\_\_

NAMA PEMILIK SYARIKAT /  
KETUA PEGAWAI EKSEKUTIF : \_\_\_\_\_  
(CEO) / PENGARAH

TARIKH : \_\_\_\_\_



**\*Nota:**

1. **TAWARAN** – Untuk diisikan dan disertakan bersama-sama dengan perkara-perkara berikut:-
  - i) Sokongan tawaran yang dihadapkan sama ada kepada Pengerusi Lembaga Tawaran Negara, Kementerian Kewangan atau Lembaga Tawaran Kecil, Kementerian Pendidikan – **DIISIKAN / DILENGKAPKAN OLEH PENGGUNA.**
  - ii) Borang Lampiran 'C' – Borang Pengesahan Memiliki Premis Perniagaan (*Business Premise*)
  - iii) Borang Lampiran 'C2' – Borang Perakuan Kesanggupan Pembekal.
  - iv) Sijil 16 & 17 dan Borang Lampiran 'C', 'C1' dan 'C2' hendaklah disertakan pada setiap borang dokumen tawaran asal. } DIISIKAN / DILENGKAPKAN OLEH PENENDER.
  
2. **SEBUTHARGA** - Untuk diisikan dan disertakan bersama-sama dengan perkara-perkara berikut:-
  - i) Borang A1 dan A2 atau Borang B1 dan B2 - **DIISIKAN / DILENGKAPKAN OLEH PENGGUNA.**
  - ii) Borang Lampiran 'C' – Borang Pengesahan Memiliki Premis Perniagaan (*Business Premise*)
  - iii) Borang Lampiran 'C2' – Borang Perakuan Kesanggupan Pembekal.
  - iv) Sijil 16 & 17 dan Borang Lampiran 'C', 'C1' dan 'C2' hendaklah disertakan pada setiap borang dokumen tawaran asal. } DIISIKAN / DILENGKAPKAN OLEH PENENDER.

Rujukan UTB/F1/1.7.1/2022-2023

Kepada:  
 Pengerusi  
 Jawatankuasa Sebutarga Universiti Teknologi Brunei  
 Universiti Teknologi Brunei  
 Negara Brunei Darussalam

Tuan / Puan

**PER: BORANG PERAKUAN KESANGGUPAN PEMBEKALAN**

\* **Sukacita / Dukacita** membuat pengesahan perakuan bahawa syarikat \_\_\_\_\_ **\*bersetuju / tidak bersetuju** untuk membuat pembekalan barangan / perkakas / peralatan / perkhidmatan sebagaimana yang dinyatakan dalam sebutarga bilangan \_\_\_\_\_

Tandatangan : \_\_\_\_\_

Nama : \_\_\_\_\_

Tarikh : \_\_\_\_\_

( Pemilik Syarikat / CEO / Pengarah )



[Merujuk Surat Kementerian Kewangan dan Ekonomi, Brunei Darussalam, rujukan bil. H/EU/SA 02 bertarikh 21 Jun, 2021, syarikat-syarikat yang ikut serta di dalam tawaran / sebutarga Kerajaan yang berdaftar di bawah Akta Syarikat, Penggal 39 (lazimnya **Sdn Bhd** dan **Berhad**) adalah dikehendaki untuk menghadapkan **Sijil Pematuhan Cukai (COTC)** yang disahkan oleh Bahagian Hasil, Kementerian Kewangan dan Ekonomi, Brunei Darussalam.

[With reference to Letter from Ministry of Finance and Economy, Brunei Darussalam, ref. no: H/EU/SA 02 dated 21 June, 2021 - companies participating in government tender/quotation, registered under the Companies Act, Term 39 (usually **Sdn Bhd** and **Berhad**) are required to present a **Certificate of Tax Compliance (COTC)** certified by Payment & Revenue Collection Section, Ministry of Finance and Economy, Brunei Darussalam]

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**\*Sila kembalikan borang C2** satu (01) minggu dari tarikh menerima Surat Lantikan iaitu pada / **Kindly return C2 form** to Universiti Teknologi Brunei / one (01) week from date of receiving Letter of Award on \_\_\_\_\_.

Pengesahan Penerimaan Jabatan	:	
Tarikh Penerimaan Pembekalan (Hendakan mengikut seperti yang telah dinyatakan di dalam borang dokumen tawaran asal / kebenaran)	:	

*\*Sila potong yang tidak berkenaan*