



Rujukan Kami: UTB/F.1/1.7/QTN/2026-2027

27 Safar 1448
11 Ogos 2026

Kepada
Pengurus Syarikat

Tuan/Puan,

BILANGAN SEBUTHARGA: UTB/QTN/2026-2027/LIB/02

KETERANGAN SEBUTHARGA: SUPPLY AND DELIVERY OF BOOKS FOR FACULTIES AND SCHOOLS, UNIVERSITI TEKNOLOGI BRUNEI (UTB).

Syarikat Tuan/Puan adalah dipelawa untuk menawarkan harga bagi perkara dinyatakan di atas dengan mengikut terma dan syarat yang ditetapkan seperti berikut:

1. Tawaran/Sebutharga hendaklah diisi dengan lengkap dan dihantar dalam sampul surat yang tertutup tanpa menunjukkan identiti pembekal kecuali **bilangan sebutharga, keterangan sebutharga, tarikh diiklankan dan tarikh tutup.**
2. TAWARAN hendaklah dihantar dan dimasukkan ke dalam **PETI SEBUTHARGA/TAWARAN, BAHAGIAN KEWANGAN, PEJABAT BENDAHARI, UNIVERSITI TEKNOLOGI BRUNEI, TUNGKU HIGHWAY, BE1410, BRUNEI DARUSSALAM**
3. **TARIKH TUTUP TAWARAN/SEBUTHARGA adalah tidak lewat pada 26 OGOS 2026 SEBELUM JAM 2.00 PETANG.**
4. Penghantaran tawaran/sebutharga yang diterima **lewat dari tarikh dan masa tutup tawaran akan ditolak dan tidak akan dinilai.**
5. Merujuk **para 3.1.3**, Garispanduan Perolehan Kerajaan, Peraturan-Peraturan Kewangan 2022, pihak Syarikat Tuan/Puan adalah dikehendaki untuk menghadapkan dokumen-dokumen dan maklumat seperti yang disenaraikan dibawah ini. Pihak Syarikat hendaklah **menandakan** pada **checklist** sebagai pengesahan dokumen sudah disertakan dengan lengkap dan teratur. Jika dokumen tidak lengkap, tawaran/sebutharga dianggap tidak sah. **Antara dokumen dan maklumat yang diperlu disertakan adalah seperti berikut:-**

- 5.1 ☐ Salinan Sijil Pendaftaran Perniagaan / ☐ Sijil Pendaftaran Kontraktor dan Pembekal yang dikeluarkan oleh ABCI / ☐ Sijil Brunei Darussalam Medicines Control Authority (BCDMA) - jika berkenaan/jika diperlukan*

Engaging Minds, Pioneering Growth

- 5.2 ☐ Pengesahan Jabatan Perkhidmatan Elektrik bagi perkakas elektrik yang berkenaan dan pekerja-pekerja yang akan melaksanakan kerja-kerja elektrik.
- 5.3 ☐ Senarai nama, jawatan dan gaji; jumlah; dan bilangan (%) pekerja tempatan dan pekerja asing hendaklah disertakan bersama.
- 5.4 ☐ *Material* yang akan digunakan dengan menyatakan senarai barangan, peratus (%) dan harga (\$) barangan tempatan digunakan serta peratus (%) dan harga (\$) barangan impot yang akan digunakan.
- 5.5 ☐ Salinan Sijil Pematuhan Akta Cukai (***Certificate of tax Compliance***) daripada Bahagian Hasil Kementerian Kewangan dan Ekonomi bagi syarikat yang berdaftar di bawah Akta Syarikat, *Chapter 39 (Sdn Bhd atau Berhad)*.
- 5.6 ☐ Salinan Sijil Pendaftaran Syarikat dan Nama-Nama Perniagaan yang dikeluarkan melalui *Corporate Registry System* di dalam *One Common Portal*.
- 5.7 ☐ Pengesahan pematuhan Akta Amanah Pekerja dan Perintah Pencen Caruman Tambahan 2009 dari **Tabung Amanah Pekerja** dengan menyatakan nombor Akaun Majikan dan senarai perkerja yang dicarumkan.
- 5.8 ☐ Borang Pengakuan Integriti Penender / ***Integrity Pact*** - *muat turun dari laman sesawang UTB: <https://www.utb.edu.bn/information/tender-and-quotation/>
- 5.9 ☐ **Quotation Form**
- 5.10 ☐ Salinan resit pembayaran
- 5.11 ☐ Borang Lampiran C
- 5.12 ☐ Borang Lampiran C1
6. Merujuk para 3.1.4, Garispanduan Perolehan Kerajaan, Peraturan-peraturan Kewangan 2022, pihak Syarikat Tuan/Puan hendaklah memastikan **jumlah yang dinyatakan adalah tepat dan harga tawaran di dalam *Form of Tender* adalah selaras dengan harga yang dinyatakan di dalam dokumen-dokumen *tender* serta jumlah dalam perkataan adalah sama dengan harga tawaran dalam angka**. Jika tidak sama, tawaran dianggap tidak sah.
7. Merujuk para 3.1.5, Garispanduan Perolehan Kerajaan, Peraturan-peraturan Kewangan 2022, pihak Syarikat Tuan/Puan adalah dimaklumkan mengenai dengan denda yang boleh dikenakan kepada penender iaitu dasar penegahan dari menyertai tawaran Kerajaan dan denda-denda lain jika ada.
8. Merujuk para 3.1.6, Garispanduan Perolehan Kerajaan, Peraturan-peraturan Kewangan 2022 pihak Syarikat adalah dimaklumkan bahawa **jika syarikat yang berjaya untuk mendapat tawaran mempunyai hutang dengan kerajaan**, maka syarikat berkenaan hendaklah bersetuju bagi **hutang-hutang berkenaan dibayar kepada Kerajaan melalui potongan bayaran perkhidmatan atau perbekalan yang ditawarkan**. Persetujuan itu hendaklah dimasukkan ke dalam Kontrak Perkhidmatan atau Perbekalan.
9. Merujuk para 3.1.7, Garispanduan Perolehan Kerajaan, Peraturan-peraturan Kewangan 2022, **semua cukai kastam dan *withholding tax*** hendaklah dibayar oleh pihak Syarikat Tuan/Puan.

10. Merujuk para 10 bilangan 6, selain dari penegahan dari meyeritai Tawaran Kerajaan, penender juga akan dikenakan denda pada kadar maksima 10% dari nilai baki barangan atau perkhidmatan yang belum dibekalkan atau dilaksanakan. Oleh yang demikian, jika pihak penender gagal melaksanakan/menyiapkan kerja/pembekalan dalam tempoh yang ditetapkan, pihak penender akan dikenakan denda *Liquidated Ascertained Damages (L.A.D)*.
11. Sila pastikan **cop syarikat dan tandatangan pengesahan** dibubuh pada setiap borang sebutharga / tawaran.
12. **Jika sekiranya Syarikat Tuan/Puan tidak dapat menawarkan harga (no quote) pada tarikh tutup yang dinyatakan di atas**, borang tawaran hendaklah **dikembalikan ke PETI SEBUTHARGA/TAWARAN, BAHAGIAN KEWANGAN, PEJABAT BENDAHARI, UNIVERSITI TEKNOLOGI BRUNEI, TUNGKU HIGHWAY, BE1410, BRUNEI DARUSSALAM.**
13. Pihak Universiti tidak semestinya terikat untuk menerima sebarang tawaran termurah atau lain-lain tawaran yang tidak munasabah.
14. Penghantaran barang-barang hendaklah sampai ke Universiti Teknologi Brunei **mengikut jadual penghantaran yang dinyatakan di dalam sebutharga**. Jika sekiranya pihak pembekal **gagal** menghantar barang -barang mengikut jadual penghantaran yang telah ditetapkan maka **tempahan akan dibatalkan**.
15. **Bagi sebutharga di bawah peruntukan UTB-Kerajaan Brunei Darussalam. - Resit rasmi** akan dikeluarkan oleh pihak UTB selepas Bahagian Kewangan. Pejabat Bendahari menerima **laporan BIBD** iaitu sekurang-kurangnya 24 jam setelah pembayaran dibuat oleh pihak vendor.
16. **Bagi sebutharga di bawah peruntukan TABUNG UTB - resit rasmi** akan dikeluarkan oleh pihak TABUNG UTB selepas pembayaran telah dibuat oleh pihak vendor dan disahkan oleh Bahagian TABUNG UTB, Pejabat Bendahari.
17. Sebarang pertanyaan mengenai keterangan sebutharga, sila **hubungi pihak pengguna** melalui alamat emel yang dinyatakan pada borang sebutharga (muka surat akhir).

Sekian.

**UNIVERSITI TEKNOLOGI BRUNEI
NEGARA BRUNEI DARUSSALAM**

**TARIKH TUTUP/
CLOSING DATE: 26 OGOS 2026 / 2.00 PETANG**

**BIL. SEBUTHARGA/ QUOTATION NO: UTB/QTN/2026-2027/LIB/02
TARIKH/DATE: 11 OGOS 2026**

**NOTA:
SILA HANTAR SEBUTHARGA TERUS
KEPADA:
BAHAGIAN KEWANGAN
1F.32, TKT 1, BLOK F,
UNIVERSITI TEKNOLOGI BRUNEI
LEBUHRAYA TUNGKU
GADONG BE1410
NEGARA BRUNEI DARUSSALAM**

BIL.	KETERANGAN
	TAJUK SEBUTHARGA/ QUOTATION TITLE: UTB/QTN/2026-2027/01/LIB – Supply and Delivery of Books for Faculties and Schools, Universiti Teknologi Brunei (UTB) Nama (penender) : _____ Tandatangan : _____ Tarikh : _____ COP SYARIKAT



BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
1	Handbook of Energy Engineering Calculations (MECHANICAL ENGINEERING),	1st ed 2011	Tyler G. Hicks	McGraw-Hill, Inc	978-0071745529	1		
2	Wastewater Engineering: Treatment and Reuse	2003	Tchobanoglous, G., Burton, F.L., and Stensel, H.D.	McGraw-Hill, Inc.	978-0070418783	1		
3	Computer and Information Security handbook	4th ed. 2024	John Vacca	Morgan Kaufmann	978-0443132230 (Hardcover)	1		
4	Aquaponics Food Production Systems: Combined Aquaculture and Hydroponic Production Technologies for the Future by Simon Goddek, Alyssa Joyce, et al. Aug 15, 2020 Springer	2020	Simon Goddek , Alyssa Joyce, et al.	Springer	978-3030159450 (Paperback)	1		
5	Wireless Communication Networks and Systems	1st ed. 2015	Cory Beard, William Stallings	Pearson	978-0133594423 (Paperback)	1		
6	Database Systems: A Practical Approach	New. 2025	Mitchell Penn	Willford Press	978-1647288648 (Hardcover)	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
7	The Graphic Design Bible: The definitive guide to contemporary and historical graphic design	New. 2023	Theo Inglis	Prestel	978-3791389905 (Hardcover)	1		
8	Design, Second Edition: The Definitive Visual Guide (DK Definitive Cultural Histories)	2nd. 2021	DK, Judith Miller, Smithsonian Institution	DK	978-1465491374 (Hardcover)	1		
9	Seeing with Fresh Eyes: Meaning, Space, Data, Truth	New. 2020	Edward R. Tufte	Graphics Press LLC	978-1930824003 (Paperback)	1		
10	The History of Motion Graphics	New. 2013	Michael Betancourt	Willford Press	978-1434441508 (Paperback)	1		
11	The Typography for Screen: Type in Motion: Type in Motion	New. 2020	Wang Shaoqiang	Hoaki	978-8417084134 (Hardcover)	1		
12	Foundations of Transformative Learning and Teaching: Principles and Strategies for Life-Changing Education	3-Jan-25	Christopher Cone	Agathon University Press	978-1602651012	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
13	Communication in education: a handbook for teachers	11-Feb-24	Ruth Oji	Pan-Atlantic University Press	978-9789765911	1		
14	Difference Matters: Communicating Social Identity	27-Jan-23	Brenda J. Allen	Waveland Press, Inc.	978-1478650904	1		
15	Scientific Writing and Communication	5th ed. 2022	Angelika H. Hofmann	Oxford University Press	978-0197613795	2		
16	Genre Analysis: English in Academic and Research Settings	1st edition, 1990	John M. Swales	Cambridge University Press	978-0521338134	1		
17	Research Genres: Explorations and Applications	1st edition, 2004	John M. Swales	Cambridge University Press	978-0521533348	1		
18	Creating Contexts: Writing Introductions across Genres	1st edition, 2011	Christine Feak, John M. Swales	University of Michigan Press ELT	978-0472034567	1		
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19	Abstracts and the Writing of Abstracts	1st edition, 2009	John M. Swales & Christine Feak	University of Michigan Press ELT	978-0472033355	1		
20	Critical Thinking: Your Guide to Effective Argument, Successful Analysis and Independent Study	2nd edition, 2022	Tom Chatfield	SAGE Publications Ltd	978-1529718522	1		
21	Scientific Presentation Skills: How to Design Effective Research Posters and Deliver Powerful Academic Presentations	1st edition 2022	Martins Zaumanis	Independently published	979-8707079504	1		
22	The Seven Frequencies of Communication: The Hidden Language of Human Connection	1 ed. 2024	McManus, E.	Arena Publishing	979-8991045612	1		
23	Educational Psychology	14 ed. 2020	Woolfolk, A.	Pearson Publishing	978-1292331522	1		
24	The Psychology of Communication: The Underground Guide to Persuasive Presentations and Easy Eloquence	1 ed. 2022	Andrei, P.	Independently published	979-8355077457	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
25	Win Every Argument: The Art of Debating, Persuading, and Public Speaking	1 ed. 2023	Hassan, M.	Henry Holt and Co.	978-1250853479	1		
26	Communication Between Cultures	9 ed. 2016	Samovar, L., Porter, R., McDaniel, E. & Roy, C.	Cengage Learning	978-1285444628	1		
27	Effective Public Relations and Media Strategy	3 ed. 2019	Narasimha, R.	PHI Learning Private Limited	978-9388028899	1		
28	Qualitative Inquiry and Research Design: Choosing Among Five Approaches	5 ed. 2024	Creswell, J. & Poth, C.	SAGE Publications	978-1544398396	1		
29	Management and Business Research	7 ed. 2021	Easterby- Smith, M., Thorpe, R., & Jaspersen, L.	Sage	978-1529734515	1		
30	Exploring Strategy	13th ed, 2020	Jerry Johnson, Richard Whittington, Patrick Regnér, Duncan Angwin, Gerry Johnson, Kevan Scholes	Pearson	9781292282534 (Paperback)	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
31	Principles of Economics	10th ed. 2024	Mankiw, N. Gregory	Cengage Learning	978-0357722718 (Paperback)	2		
32	Essentials of Business Statistics	5th ed. 2015	Brunce Bowerman, Richard O'Connell, J. Burdeane Orris and Emily Murphree	McGraw-Hill	978-0078020537 (Paperback)	2		
33	Macroeconomics	11th ed. 2022	N. Gregory Mankiw	Macmillan Learning	978-1319466886 (Paperback)	2		
34	Business Research Methods	4th ed. 2015	Alan Bryman & Emma Bell	Oxford University Press	978-0199668649 (Paperback)	2		
35	Statistical Techniques in Business & Economics	18th ed. 2024	Mason, Robert D	Richard d Irwin	978-1260239478 (Paperback)	1		
36	Fundamentals of Financial Management	16th ed. 2021	Eugene F. Brigham, Joel F. Houston	Cengage	978-0357517574 (Paperback)	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
37	Introduction to Islamic Banking & Finance	1st ed. 2020	M. Kabir Hassan Rasem N. Kayed Umar A Oseni	World Scientific	978-9811224 218 (Paperback)	1		
38	Handbook on valuation of securities and financial assets	3th ed. 2020	Vikash Goel	Bloomsbury Publishing	978-9389714 036 (Paperback)	1		
39	Financial Institution Management: Risk Management Approach	10th ed. 2021	Anthony Sanders and Marcia Corne	McGraw-Hill/ Irwin	978-1260013 825 (Paperback)	1		
40	Corporate Governance, Risk and Ethics	1st ed. 2021	BPP	BPP	978-1472710 857 (Paperback)	1		
41	Financial Modelling	5th ed. 2022	Simon Benninga and Tal Mofkadi	MIT Press	978-0253337 825 (Paperback)	1		
42	Financial Analysis with Microsoft Excel	9th ed. 2020	Timothy R. Mayes	Cengage Learning	978-0357442 050 (Paperback)	1		
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43	Financial Technology: Processes, Architecture, and Solutions	2nd ed. 2018	Randall E. Duran	Cengage Learning	978-9814780865 (Paperback)	1		
44	Corporate Reporting (INT)	1st ed. 2021	BPP	BPP	978-14726803 (Paperback)	1		
45	Performance Management-ACCA Accounting	1st ed. 2022	Kaplan	Kaplan Publishing UK	978-1839961212 (Paperback)	1		
46	Credit Analysis Lending Management	4th ed. 2018	Milind Sathye James Bartle	Miracle Publishin	978-1925716047 (Paperback)	1		
47	Accounting Information Systems	10th ed. 2019	James A. Hall	Cengage	978-9814834506 (Paperback)	1		
48	Strategic Management: An Integrated Approach: Theory and Cases	13th ed. 2020	Hill, C.W.L., Schilling, M.A., Jones, G.R.,	Cengage Learning	978-9814878296 (Paperback)	1		
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49	Business Ethics: Ethical Decision Making and Cases	13th ed. 2021	Ferrell, O.C., Fraedrich, J., Ferrell, L.,	Cengage Learning	978-0357513361 (Paperback)	1		
50	MKTG (MindTap Course List)	13th ed. 2023	Charles W. Lamb, Joe F. Hair, Carl McDaniel	Cengage Learning	978-0357127810 (Paperback)	1		
51	Information Technology Law: The Law and Society	4th ed. 2019	Andrew Murray	Oxford University Press	978-0198804727 (Paperback)	1		
52	The Economics of Money, Banking and Financial Markets	13th ed. 2022	Frederic Mishkin	Pearson	978-0136893929 (Paperback)	1		
53	Macroeconomics	5th ed. 2020	Charles I. Jones	W.W. Norton	978-0393417340 (Paperback)	1		
54	E-Commerce 2021: Business, Technology and Society	16th ed. 2021	Kenneth C. Laudon, & Carol Guercio Traver	Pearson	978-0136931829 (Paperback)	1		
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55	International Marketing, Asia Pacific Edition	4th ed. 2019	Michael R. Czinkota, Ilkka A. Ronkainen	Cengage Learning	978-0170414 036 (Paperback)	1		
56	An Introduction to Islamic Economics & Finance	1st ed. 2008	Sheikh Ghazali Sheikh Abod, Syed Omar Syed Agil, Aidit Hj. Ghazali (eds)	CERT Publication	978-9834278 502 (Paperback)	1		
57	Islamic Financial System: Principles & Operations	2th ed. 2019	Marjan Muhammad and Mezbah Uddin Ahmed (eds)	International Shari'ah Research Academy for Islamic Finance (ISRA)	978-9671222 010 (Paperback)	1		
58	Introductory Econometrics: A Modern Approach	7th ed. 2019	Jeffrey M. Wooldridge	Cengage	978-9814866 088 (Paperback)	1		
59	Basic Econometrics	5th ed. 2009	Damodar N. Gujarati, Dawn C. Porter	McGraw-Hill	978-0073375 779 (Paperback)	1		
60	International Economics	18th ed. 2023	Robert Carbaugh	Cengage	978-0357518 915 (Paperback)	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
61	CB9	9th ed. 2022	Barry J. Babin; Eric Harris	Cengage Learning	978-0357518205 (Paperback)	1		
62	New Products Management	5th ed. 2021	Trott, P	McGrawHill	978-1259911828 (Paperback)	1		
63	Retailing	8th ed. 2014	Dunne, P., Lusch, R.F., & Carver, J.R.	Cengage	978-1285091136 (Paperback)	1		
64	Principles of Information Systems	13th ed. 2018	Ralph M. Stairs & George W. Reynolds	Cengage Learning	978-1305971776 (Paperback)	1		
65	Database Principles: Fundamentals of Design, Implementation, and Management	3rd ed. 2020	Carlos Coronel, Steven Morris, Keeley Crockett, Craig Blewett	Cengage Learning	978-1473768048 (Paperback)	1		
66	MGMT: Principles of Management	11th ed. 2018	Chuck Williams	Cengage Learning	978-1337407472 (Paperback)	1		
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67	Reading from Programming with Python	1st ed. 2022	Kyla McMullen, Elizabeth Matthews, June Jamrich Parsons	Cengage	978-0357637456 (Paperback)	1		
68	Programming Logic and Design, Comprehensive	10th ed. 2023	Joyce Farrell	Cengage	978-0357880876 (Paperback)	1		
69	Systems Analysis and Design	12th ed. 2020	Scott Tilley	Cengage Learning	978-0357117811 (Paperback)	1		
70	Supply Chain Management: Strategy, Planning and Operation	6th ed. 2016	Chopra & Meindl	Pearson Prentice Hall	978-0133800203 (Paperback)	1		
71	Technology and Society: Building Our Sociotechnical Future	2nd ed. 2021	Deborah G. Johnson and Jameson M. Wetmore	MIT Press	978-0262539968 (Paperback)	1		
72	System for Decision Making: Analytics, Data Science, & Artificial Intelligence	11th ed. 2020	Ramesh Sharda, Dursun Delen, and Ufraim Turban	Pearson	978-0135192016 (Paperback)	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
73	Technology Ventures: From Idea to Enterprise	5th ed. 2018	Thomas Byres, Richard Dorf, Andrew Nelson	McGraw Hill	978-1260085082 (Paperback)	1		
74	Launching New Ventures	8th ed 2020	Kathleen R. Allen	McGraw Hill	978-0357039175 (Paperback)	1		
75	Contemporary Project Management	5th ed. 2023	Timothy Kloppenborg, Vittal S. Anantatmula, Kathryn Wells	Cengage Learning	978-035771573 (Paperback)	1		
76	Operations Management: Processes and Supply Chains	12th ed. 2018	Lee J. Krajewski, Manoj K. Malhotra and Larry R. Ritzman	Prentice Hall	978-0134741062 (Paperback)	1		
77	Managing for Quality and Performance Excellence	11th ed. 2020	James Evans, & William Lindsay	Cengage	978-0357442036 (Paperback)	1		
78	Production and Operations analytics	8th ed. 2020	Steven Nahmias, Tava Lennon Olsen	Waveland Pr Inc	978-1478639268 (Paperback)	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
79	The Applied Business Analytics Casebook: Applications in Supply Chain Management, Operations Management, and Operations Research	1st ed. 2013	Matthew Drake	FT Press Analytics	978-0133407372 (Paperback)	1		
80	Strategic Management: Concepts and Cases: Competitiveness and Globalization	13th ed. 2019	Michael A. Hitt, R. Duane Ireland and Robert E. Hoskisson	Cengage	978-0357033838 (Paperback)	1		
81	Landscape architecture : a manual of site planning and design	10th ed. 2006	Simonds, J. O.		978-0071377841	1		
82	Nineteen Eighty-Four	2021	George Orwell	Penguin Classics	978-0241453513	1		
83	Exit West	2018	Mohsin Hamid	Penguin Books	978-0241979068	1		
84	A Gentleman in Moscow	2017	Amor Towles	Penguin Books	978-0143110439	1		
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BIL. NO.	KETERANGAN DESCRIPTION	Edition	Author	Publisher	ISBN	KUANTITI QUANTITY	KADAR RATE (B\$)	JUMLAH AMOUNT (B\$)
85	CB / By: Barry J. Babin, Eric Harris and Brittany Galvan	10th ed. 2027	Barry J. Babin, Eric Harris, Brittany Galvan	South-Western College Publishing / Cengage Learning	979-8214052489 (Paperback)	1		
86	AE Consumer Behavior / By: Wayne D. Hoyer, Deborah J. MacInnis, Rik Pieters, Angeline Close-Scheinbaum	8th ed. 2024	Wayne D. Hoyer, Deborah J. MacInnis, Rik Pieters, Angeline Close-Scheinbaum	Cengage Learning Asia Pte Ltd	978-9815160611	1		
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NOTE:

1. The evaluation of this quotation may be awarded in WHOLE or PART.
2. For inquiries, please contact, email: Noraidah.madin@utb.edu.bn
3. Method of Payment: online payment (BIBD NEXGEN to **UTB-GOV PAYMENT**
 - Proof of payment must be submitted to utbgov.payment@utb.edu.bn , c.c. procurement.finance@utb.edu.bn
 - Receipt will be issued via email after payment transaction has been verified by BIBD. (after 24 hours)
4. **CASH** payment is **not** accepted.
5. For **urgent submission of quotation, please attach proof of payment.**
6. For company registered under Companies Act, Chapter 39 (Sdn Bhd or Berhad), a valid **Copy of Certificate of Tax Compliance 'COTC'** certified by Revenue Division, Ministry of Finance and Economy must be enclosed with the submitted quotation.
Compulsory*
7. Participating vendor in this open quotation **must** be registered in TAFIS 2.0.

Company Name:

Quotation Validity: NINE (9) months

Delivery Period:

Implementation Period:

Warranty:

Maintenance (If Any):

Contact Name:

Contact Tel:

Designation:





**UNIVERSITI TEKNOLOGI BRUNEI
NEGARA BRUNEI DARUSSALAM**



1. _____
2. _____
3. _____

FOR OFFICIAL USE ONLY.

Quotation For : FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND SUPPORT FOR TV, TV BRACKET AND
HDMI CABLE FOR LIBRARY SERVICES, UNIVERSITI TEKNOLOGI BRUNEI (UTB)

Quotation No : UTB/QTN/2026-2027/LIB/02 **Closed On** : 26/08/2026 **Receipt No.** : _____

PART A - AGREEMENT

1.0 On behalf of _____
I, the undersigned, agree to carry out the above Works/Service/Supply* for a sum of B\$ _____
(Brunei Dollars _____)

within a period of _____ Days / Weeks / Months* in accordance with the terms and conditions below.

2.0 Name & Signature : _____
As Owner / Director* (_____)

2.1 IC No. : _____

2.2 Name & Signature : _____
of Witness (_____)

2.3 IC No. : _____

2.4 Address : _____

2.5 Telephone No. : _____ Fax No. : _____ E-mail : _____

2.6 Date : _____

FOR OFFICIAL USE ONLY.

3.0 On behalf of the Brunei Government, I accept your offer to carry out all/ items* _____
of the above for a sum of B\$ _____ (Brunei Dollars _____)

within a period of _____ Days / Weeks / Months* in accordance with the terms and conditions below.

(_____)

4.0 _____
Registrar & Secretary, Universiti Teknologi Brunei

4.1 Name & Signature : _____
of Witness (_____)

4.2 Address : _____

4.3 Telephone No. : _____ Fax No. : _____ E-mail : _____

4.4 Date of Contract : _____

5.0 The Contract Administrator is : _____

6.0 The Starting Date is on : _____

* Delete as necessary

PART B - TERMS OF QUOTATION

1.0 BASIS OF QUOTATION, OVERALL OBLIGATIONS AND ADMINISTRATION

1.1 Overall Obligations of the Government:

- 1.1.1 To provide access at proper times for the Contractor to do his work.
- 1.1.2 To provide all information and facilities stated in this contract to enable the Contractor to do his work.
- 1.1.3 To pay the Contractor as provided in this Contract.
- 1.1.4 To assign a Contract Administrator to administer this Contract.
- 1.1.5 May take out or renew insurances referred to in Clause 1.2.4 below if the Contractor fails to do so.

1.2 Overall Obligations of the Contractor:

- 1.2.1 To finish the Works to the quality standards provided in this Contract within the timeframes and completion period provided in this Contract.
- 1.2.2 To cooperate with all other Contractors working on the project and not to disrupt them or cause damage to them.
- 1.2.3 To provide a collateral warranty containing a similar obligation as under this Contract directly to a third party if requested by the Contract Administrator.
- 1.2.4 To provide and maintain valid Contractor's all risks insurance policy at all times.

1.3 Instructions & Certifications

- 1.3.1 The Contract Administrator can issue instructions and certifications including job orders to the Contractor on anything relating to the Works.
- 1.3.2 All instructions, certifications and job orders must be in writing, dated and clearly identified as Contract Administrator's instructions, certifications or job orders.
- 1.3.3 The Contractor must comply with all instructions, certifications and job orders issued by the Contract Administrator.
- 1.3.4 The Contract Administrator may arrange others to complete the Works if the Contractor fails to comply with Clause 1.3.3, and the Contractor shall pay for all extra costs incurred.

2.0 QUALITY, HEALTH AND SAFETY

2.1 Quality

- 2.1.1 The Contractor must do his work based on the documents referred to in this Contract and other instructions and information given to him by the Contract Administrator.
- 2.1.2 If any of the Works is not done according to this Contract or if there is any other breach of this Contract by the Contractor, the Contract Administrator must inform the Contractor of the shortfall(s). The Contractor must rectify the shortfall(s).
- 2.1.3 If the Contractor does not rectify the shortfall(s), The Contract Administrator may arrange others to rectify the shortfall(s). The Contract Administrator can also certify either:
 - (a) The cost of rectifying such shortfall(s); or
 - (b) The reduced value of the completed Works due to such shortfall(s)as provided in the payment certification clause.
- 2.1.4 The Contract Administrator can continue to do this throughout the project and during the Defects Liability Period (as stated in the Appendix) after the Contract Administrator confirms the Works is complete as provided in the completion clause.

2.2 Variations To Work

- 2.2.1 The Contract Administrator can issue instructions to vary the Works to be done.
- 2.2.2 If the Contract Administrator instructs the Contractor to vary any of the Works and there is a financial impact, the Contract Administrator must certify the value of the variation work as provided in the payment certificate clause.
- 2.2.3 The Contract Administrator must value the variation work using the Summary of Works rates. If there are no Summary of Works rates then using schedule of rates or if neither are available using fair market rates.
- 2.2.4 This shall be done in a written certificate clearly identified as Variation Order Certificate.

2.3 Health and Safety

- 2.3.1 The Contractor must keep the site clean and safe at all times.
- 2.3.2 The Contractor must comply with all laws and regulations relating to Health and Safety Act, if any.

3.0 TIME OBLIGATIONS

3.1 Starting, Progress and Finishing

- 3.1.1 If not stated in this Contract, the Contract Administrator will inform the Contractor when to start work in writing.
- 3.1.2 The Contractor must progress with the Works in a regular and diligent manner.
- 3.1.3 The Contract Administrator can instruct the Contractor to stop and restart at any time.
- 3.1.4 The Contractor must finish all the Works within the deadlines stated in this Contract or as instructed by the Contract Administrator.

3.2 Adjusting Time for Completion

- 3.2.1 If the Government or Contract Administrator or anyone within either of their responsibility or control (which includes other contractors on site), or anything beyond the Contractor's control, disrupts the Contractor from finishing within the completion period, the Contract Administrator must assess the impact of this disruption on the Contractor's work to be done.
- 3.2.2 If any Completion Date is affected the Contract Administrator must adjust the Completion Date.
- 3.2.3 This must be done in a written certificate clearly identified as Extension of Time Certificate.

3.3 Completion

- 3.3.1 When the Contractor practically completes all the Works, he may inform the Contract Administrator stating he has completed.
- 3.3.2 The Contract Administrator must decide when the Works was actually practically completed by the Contractor.
- 3.3.3 This decision must be in a written certificate clearly identified as Certificate of Practical Completion.
- 3.3.4 The Contract Administrator must decide when all obligations of the Contractor are fully discharged.
- 3.3.5 This decision must be in a written certificate clearly identified as a final completion certificate.
- 3.3.6 This must be done after the end of Defects Liability Period (as stated in the Appendix) or when the Contractor has rectified all the shortfall(s) including Works that is not according to this Contract and any other breach of Contract by the Contractor identified by the Contract Administrator, whichever is later.

3.4 Delayed Completion

- 3.4.1 If the Contractor does not finish within any deadline he shall pay Liquidated and Ascertained Damages due to the delay to the Government as provided in the payment certification clause.
- 3.4.2 Liquidated and Ascertained Damages is calculated for delay between when the Contractor should have completed the Works and when he actually completes the Works.

4.0 PAYMENT CERTIFICATION

4.1 Claims and Payment Certificate

- 4.1.1 The Contractor must submit a claim for the Works done before payment certificate can be issued.

4.2 Contents of Payment Certificate:

- 4.2.1 The payment certificate must include the following:
- 4.2.2 Add the following:
 - (a) Cumulative value of the Works done. This is valued based on Summary of Works rates or schedule of rates, if any. If none, then valued based on fair market rates.
 - (b) Value of variation work properly instructed by the Contract Administrator and properly done by the Contractor.
- 4.2.3 Deduct the following:
 - (a) Liquidated and Ascertained Damages for delayed completion. Liquidated and Ascertained Damages is calculated for delay between when the Contractor should have completed the Works and when he actually practically completes the Works.
 - (b) The value of any shortfall(s) due to work done according to this Contract or due to any other breach of this Contract by the Contractor which the Contract Administrator has informed the Contractor. If the Contractor does not rectify the shortfall(s) the Contract Administrator can certify either:
 - (i) The cost of rectifying such shortfall(s) by others; or
 - (ii) The reduced value of the completed Works due to such shortfall(s) as stated in the Appendix.
 - (c) A percentage of the sum of total additions above will be retained (as the Retention Sum) and released after the end of Defects Liability Period or when the Contractor rectified all the shortfall(s) including work that is not done according to this contract and any other breach of contract by the Contractor identified by the Contract Administrator.

4.2.4 The Net Amount Payable is the amount the Government must pay to the Contractor. This is calculated by:

- (i) Adding the total under additions above;
- (ii) Deducting the total of all deductions above; and
- (iii) Deducting the cumulative amount certified previously.

4.2.5 The Contract Administrator may deduct any monies owed by the Contractor to the Government under this or any contract from the Contractor's payments.

5.0 TERMINATION OF CONTRACT

5.1 If the Contractor:

- (a) Suspends the Works before completion without any reasonable cause;
- (b) Fails to proceed with the Works within the time stated in the Contract Administrator's instructions;
- (c) Fails to comply with the Contract Administrator's instructions;

for fourteen (14) days after a notice sent to the Contractor, the Contract Administrator can determine this contract by a written notice.

5.2 If the Contractor:

- (a) Becomes bankrupt; or
- (b) Goes into liquidation; or
- (c) Is guilty of any offence under the Prevention of Corruption Act (Chapter 131) or an offence under sections 161 to 165 or 213 to 215 of the penal code (Chapter 22).

this Contract is terminated by a written notice.

5.3 In either (5.1) or (5.2) above, the Contract Administrator may complete the Works by other ways and the Contractor shall pay for all extra costs incurred.

PART C - APPENDIX

1.0	Completion Date: (If not stated, to be instructed by the Contract Administrator. If more than one completion period, identify the scope of Works for each completion period)	_____ Months
2.0	Liquidated and Ascertained Damages (LAD): (If none stated, then the Contract Administrator may certify a reasonable sum as compensation for delay)	10% dari nilai baki barangan atau perkhidmatan
3.0	Shortfalls / Defects Liability Period: (If none stated, SIX (6) MONTHS from the date of completion)	N/A Months
4.0	Retention Sum	N/A % of the Contract Sum

TERMS AND CONDITIONS OF TENDERING (FOR QUOTATION WORKS)

1. Before tendering, the tenderer shall visit the site where the Works are to be carried out and shall also carefully examine the relevant Terms and Conditions of Contract, Drawings, Specification and all other accompanying schedules, etc.

If there is any ambiguity in or discrepancy between any of the documents, he / she should refer the matter to the Contract Administrator (C.A.), Building Services Department, Public Works Department. The C.A.'s decision shall be final and binding upon the Contract.

On tendering, the tenderer shall be deemed to have examined the documents referred to above and shall be bound by the terms and conditions therein.

2. Every tenderer must submit together all documents listed below and this requirement shall be strictly adhered to prior to any consideration :-
 - (a) Valid Tenderer's Registration Certificate from the Ministry Of Development.
 - (b) Business Enactment Act Section 16 & 17.
 - (c) The Tender Form **MUST** be signed by the Owner, or the Director of Shareholder(s) of the Company stating their post and stamped with the Company's Official seal as detailed in the Business Enactment Act Section 16 & 17 / or the tenderer's Registration Certificate from the Ministry of Development.
 - (d) The address indicated must be detailed as in the Business Enactment Act Section 16 & 17 / and/or Tenderer's Registration Certificate from the Ministry Of Development. Any changes to the above must be officially referred to the Registrar of Companies and Business Names and a copy must be submitted to this department.

Tender documents must be duly completed, signed and dated. Any tender which is incomplete or unsigned will render the tender to be rejected.

3.
 - (a) Tenders and documents in connection therewith as specified above , must be delivered to the place at or before the time specified.
 - (b) In the case of the tender not being delivered by hand, the tenderer must arrange for his / her tender and other documents to be posted in time to reach the stipulated place by not later than the time stated.
 - (c) In no case will the Government be responsible for any expense or loss incurred by a tenderer in the preparation of this tender.

Tenders shall remain valid for **6 MONTHS** from the final date for submission of the tenders and no tenderer may withdraw his/her tender within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension of the tender validity period shall have the written consent of the tenderers.

4. The Government does not bind itself to accept the lowest and/or any tender and no reason will be given for rejecting any tender thereof.
5. Every correspondence to be given to a tenderer may be posted to the tenderer's address in the tender and such posting shall be deemed good and legally binding in service of such correspondence.
6. The tender shall be made on the basis of the rates in the tender documents being firm and not subject to any adjustment with variations in quantities.
7. The tender fee shall be **BS10.00** *.
8. No unauthorised alteration or use of 'blanco' in the tender documents is allowed, or the tender may be rejected. Any errors are to be struck off and initialled.
9. Non-compliance with the above terms and conditions in any respect may render the tender liable to be rejected.
10. The tender must be done in the official printed tender forms which is printable and downloaded from FINANCE SECTION, UNIVERSITI TEKNOLOGI BRUNEI, NBD via website link <https://www.utb.edu.bn/information/tender-and-quotation/>
The completed tender documents are to be lodged on or before **02.00 PM** on **26/08/2026** In a sealed enveloped addressed to :-

QUOTATION (QTN BOX)

**FINANCE SECTION, BURSAR'S OFFICE
UNIVERSITI TEKNOLOGI BRUNEI,
NEGARA BRUNEI DARUSSALAM.**

The top part of the sealed envelope must be written stating the following :-

Quotation No. : UTB/QTN/2026-2027/LIB/02 Quotation Closing Date : 26/08/2026
Title : FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND SUPPORT FOR TV, TV BRACKET AND
HDMI CABLE FOR LIBRARY SERVICES, UNIVERSITI TEKNOLOGI BRUNEI (UTB)

* **Delete As Necessary**

LAMPIRAN 'C'

SURAT PENGESAHAN

**PENENDER / PEMBORONG / KONTRAKTOR / PENGUSAHA / PEMBEKAL MEMILIKI PREMIS
PERNIAGAAN / PREMIS PERNIAGAAN**

Nama syarikat: _____

Alamat premis perniagaan: _____

Poskod: _____

No. telefon pejabat / premis pejabat: _____

No. faks pejabat / premis perniagaan: _____

No. telefon bimbit: _____

BIL.	NAMA PEMILIK SYARIKAT	BILANGAN KAD PINTAR	WARNA	BANGSA
1				
2				
3				
4				
5				

Nama Pengurus: _____

Bangsa: _____ Bil. kad pintar: _____ Warna: _____

No. telefon: _____

Sukacita memaklumkan bahawa segala keterangan di atas adalah benar.

Tarikh: _____

COP RASMI
SYARIKAT

LAMPIRAN 'C1'**PENGESAHAN UNTUK DIISIKAN OLEH PEMBEKAL / PEMBORONG**

NAMA SYARIKAT : _____

ALAMAT SYARIKAT : _____
_____**BORANG SENARAI PROJEK-PROJEK / PEMBELIAN / PEROLEHAN / PEMBEKALAN / PEMELIHARAAN / PEMBAIKAN / PERKHIDMATAN-PERKHIDMATAN YANG SEDANG DILAKSANAKAN DAN YANG TELAH DILAKSANAKAN.**

BIL.	TAJUK PROJEK	
	SEDANG DILAKSANAKAN	TELAH DILAKSANAKAN

TANDATANGAN : _____

NAMA PEMILIK SYARIKAT /
KETUA PEGAWAI EKSEKUTIF : _____
(CEO) / PENGARAH

TARIKH : _____

COP RASMI SYARIKAT

***Nota:**

- 1.
- TAWARAN**
- Untuk diisikan dan disertakan bersama-sama dengan perkara-perkara berikut:-

- Sokongan tawaran yang dihadapkan sama ada kepada Pengerusi Lembaga Tawaran Negara, Kementerian Kewangan atau Lembaga Tawaran Kecil, Kementerian Pendidikan - DIISIKAN / DILENGKAPKAN OLEH PENGGUNA.
- Borang Lampiran 'C' - Borang Pengesahan Memiliki Premis Perniagaan (*Business Premise*)
- Borang Lampiran 'C2' - Borang Perakuan Kesanggupan Pembekal.
- Sijil 16 & 17 dan Borang Lampiran 'C', 'C1' dan 'C2' hendaklah disertakan pada setiap borang dokumen tawaran asal.

DIISIKAN /
DILENGKAPKAN
OLEH PENENDER.

- 2.
- SEBUTHARGA**
- Untuk diisikan dan disertakan bersama-sama dengan perkara-perkara berikut:-

- Borang A1 dan A2 atau Borang B1 dan B2 - DIISIKAN / DILENGKAPKAN OLEH PENGGUNA.
- Borang Lampiran 'C' - Borang Pengesahan Memiliki Premis Perniagaan (*Business Premise*)
- Borang Lampiran 'C2' - Borang Perakuan Kesanggupan Pembekal.
- Sijil 16 & 17 dan Borang Lampiran 'C', 'C1' dan 'C2' hendaklah disertakan pada setiap borang dokumen tawaran asal.

DIISIKAN /
DILENGKAPKAN
OLEH PENENDER.