

INFECTION CONTROL MEASURES FOR WORKPLACES

**What to do if your employee is unwell
in the workplace with symptoms of flu?**



Isolate and move the ill employee to isolation room (if available) or area away from other staff



Advise the ill employee to use only the toilet facility designated for him/her (if possible)



Keep the numbers of staff attending to the ill employee to a minimum and they should wear surgical masks and disposable gloves



Provide a surgical mask to wear and this should be changed if it becomes wet, hard to breathe in, physically damaged or visibly soiled



Teach respiratory etiquette such as sneezing and coughing should be done into tissues which should then be carefully disposed of



Advise the employee to seek medical attention immediately at the nearest health centre



Make sure names and contact details of all persons who have been into contact with the employee are taken